

DEPARTMENT OF VETERANS AFFAIRS
CENTRAL TEXAS VETERANS HEALTH CARE
SYSTEM

2901 Montopolis Dr Austin TX 78741

FAX TRANSMITTAL

Date: 6-23-09

CENTRAL TEXAS
VETERANS HEALTH
CARE SYSTEM

To: Internal Reserve Service c/o Ron Manohar Room 2504 group 7822

Fax Number: 1 513 263 5200

Phone Number: 1 513 263-4649

Number of Pages: Cover + 16 pages

Subject: Association of VA Audiologist EIN # 80-0273514

From: Karen Stewart, Au.D. Secretary / Treasurer AVAA

Fax Number:

Commercial (512) 389-6559

CTVHCS 46559

Phone Numbers:

Commercial (800) 423-2111, x42812

(512) 389-6505 ext 2065

CTVHCS 46505

Comments: _____

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Internal Revenue Service
P. O. BOX 2508
Cincinnati, OH 45201

Department of the Treasury

Date: JUNE 8, 2009

ASSOCIATION OF VA AUDIOLOGISTS
C/O KAREN K STEWART
2901 MONTOPOLIS DR AUDIOLOGY 112A
ASOPC
AUSTIN, TX 78741

Employer Identification Number:

80-0273514

Person to Contact - Group #:

Ron Manohar - 7822

ID# 0203220

Contact Telephone Numbers:

513-263-4649 Phone

513-263-5200 Fax

Response Due Date:

JUNE 29, 2009

Dear Sir or Madam:

We need more information before we can complete our consideration of your application for exemption. Please provide the information requested on the enclosure by the response due date shown above. Your response must be signed by an authorized person or an officer whose name is listed on your application. Also, the information you submit should be accompanied by the following declaration:

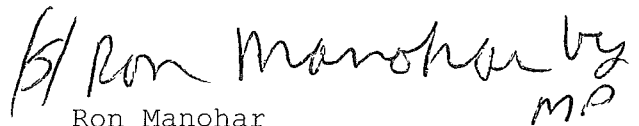
Under penalties of perjury, I declare that I have examined this information, including accompanying documents, and, to the best of my knowledge and belief, the information contains all the relevant facts relating to the request for the information, and such facts are true, correct, and complete.

Please attach a copy of this letter to all correspondence related to your application. This will enable us to associate the additional correspondence or documents with your application case file quickly and accurately, to facilitate processing of your application.

If we do not hear from you within that time, we will assume you no longer want us to consider your application for exemption and will close your case. As a result, the Internal Revenue Service will treat you as a taxable entity. If we receive the information after the response due date, we may ask you to send us a new application.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Handwritten signature of Ron Manohar in black ink, with the initials 'MP' written below the signature.

Ron Manohar

Exempt Organizations Specialist

Enclosure: Information Request

Letter 1312

Jun. 19. 2009 1:18PM

AOPC-VA 512-389-6559

No. 0581 P. 4

Name: ASSOCIATION OF VA AUDIOLOGISTS
EIN: 80-0273514

Additional Information Requested:

- 1. Please read the Penalties of Perjury statement on page 1 above. Then, please sign and date below, indicating you agree to the Declaration.

Karen Stewart
Name
Michael Valeris, PhD

6-18-09
Date
6-19-2009

- 2. The copy of your organizing document that was submitted with your application was not signed and dated by two governing body members; therefore, the document is not considered a valid organizational document. However, you may be able to remedy the defect by submitting a declaration that clearly states the date that the original document was adopted by at least two officers. In addition, the declaration must affirm that the copy submitted is a complete and accurate copy of the original document. A declaration form is enclosed for your convenience.

***** Important Response Submission Information *****

- Please do not fax and mail your response. Faxing and mailing your response will result in unnecessary delays in processing your application. Each piece of correspondence submitted (whether fax or mail) must be processed, assigned, and reviewed by an EO Determinations specialist.
- Please do not fax your response multiple times. Faxing your response multiple times will delay the processing of your application for the reasons noted above.
- Please do not call to verify receipt of your response without allowing for adequate processing time. It takes a minimum of three workdays to process your faxed or mailed response from the day it is received.

IF FAXING, PLEASE DIRECT ALL CORRESPONDENCE TO:

513-263-5200

IF MAILING, PLEASE DIRECT ALL CORRESPONDENCE TO:

US Mail:

Internal Revenue Service
Exempt Organizations
P. O. Box 2508
Cincinnati, OH 45201
Attn: Ron Manohar
Room 4504
Group 7822

Street Address:

Internal Revenue Service
Exempt Organizations
550 Main Street, Federal Bldg
Cincinnati, OH 45202
Attn: Ron Manohar
Room 4504
Group 7822

Jun. 19. 2009 1:17PM

AOPC-VA 512-389-6559

No. 0581 P. 2

DECLARATION

We declare that the Form 1024 Application for Exempt (organizing document) of the Association of VA Audiologists (AVAA) (insert name of organization)

was adopted by two or more members of our governing body on

03/17/09

(insert exact date - mm/dd/yy).

The copy submitted with our application is a complete and accurate copy of our original document which was signed and dated by at least two of our officers.

Michael Valerio, Ph.D. 6-19-2009

signature of officer/director

Michael Valerio, Ph.D. President-elect

Karen K. Stewart, Au.D.

signature of officer/director

Karen Stewart, Au.D. Secretary/Treasurer

6-19-2009

date

Form **1024**
(Rev. September 1998)
Department of the Treasury
Internal Revenue Service

Application for Recognition of Exemption Under Section 501(a)

OMB No: 1545-0057
If exempt status is approved, this application will be open for public inspection.

Read the instructions for each Part carefully. A User Fee must be attached to this application. If the required information and appropriate documents are not submitted along with Form 8718 (with payment of the appropriate user fee), the application may be returned to the organization. Complete the Procedural Checklist on page 6 of the instructions.

Part I: Identification of Applicant (Must be completed by all applicants; also complete appropriate schedule.) Submit only the schedule that applies to your organization. Do not submit blank schedules.

Check the appropriate box below to indicate the section under which the organization is applying:

- a Section 501(c)(2)—Title holding corporations (Schedule A, page 7)
- b Section 501(c)(4)—Civil leagues, social welfare organizations (including certain war veterans' organizations), or local associations of employees (Schedule B, page 8)
- c Section 501(c)(6)—Labor, agricultural, or horticultural organizations (Schedule C, page 9)
- d Section 501(c)(6)—Business leagues, chambers of commerce, etc. (Schedule C, page 9)
- e Section 501(c)(7)—Social clubs (Schedule D, page 11)
- f Section 501(c)(8)—Fraternal beneficiary societies, etc., providing life, sick, accident, or other benefits to members (Schedule E, page 13)
- g Section 501(c)(9)—Voluntary employees' beneficiary associations (Parts I through IV and Schedule F, page 14)
- h Section 501(c)(10)—Domestic fraternal societies, orders, etc., not providing life, sick, accident, or other benefits (Schedule E, page 13)
- i Section 501(c)(12)—Benevolent life insurance associations, mutual ditch or irrigation companies, mutual or cooperative telephone companies, or like organizations (Schedule G, page 15)
- j Section 501(c)(13)—Cemeteries, crematoria, and like corporations (Schedule H, page 16)
- k Section 501(c)(15)—Mutual insurance companies or associations, other than life or marine (Schedule I, page 17)
- l Section 501(c)(17)—Trusts providing for the payment of supplemental unemployment compensation benefits (Parts I through IV and Schedule J, page 18)
- m Section 501(c)(19)—A post, organization, auxiliary unit, etc., of past or present members of the Armed Forces of the United States (Schedule K, page 19)
- n Section 501(c)(28)—Title holding corporations or trusts (Schedule A, page 7)

1a Full name of organization (as shown in organizing document) Association of VA Audiologists (AVAA)		2 Employer identification number (EIN) if none, see Specific Instructions on page 2 80-0273814
1b c/o Name (if applicable) Karen K. Stewart, Au. D.		3 Name and telephone number of person to be contacted if additional information is needed Karen K. Stewart (512) 360-8522
1c Address (number and street) Audiology (112A), ABOPC 2804 Montopolis Dr.	Room/Suite Room 501A	
1d City, town or post office, state, and ZIP + 4. If you have a foreign address, see Specific Instructions for Part I, page 2. Austin TX 78741		
1e Web site address http://www.afaslp.org/avaa.htm	4 Month the annual accounting period ends September	5 Date incorporated or formed 2001

6 Did the organization previously apply for recognition of exemption under this Code section or under any other section of the Code? Yes No
If "Yes," attach an explanation.

7 Has the organization filed Federal income tax returns or exempt organization information returns? Yes No
If "Yes," state the form numbers, years filed, and Internal Revenue office where filed.

8 Check the box for the type of organization. ATTACH A CONFORMED COPY OF THE CORRESPONDING ORGANIZING DOCUMENTS TO THE APPLICATION BEFORE MAILING.

- a Corporation— Attach a copy of the Articles of Incorporation (including amendments and restatements) showing approval by the appropriate state official; also attach a copy of the bylaws.
- b Trust— Attach a copy of the Trust Indenture or Agreement, including all appropriate signatures and dates.
- c Association— Attach a copy of the Articles of Association, Constitution, or other creating document, with a declaration (see instructions) or other evidence that the organization was formed by adoption of the document by more than one person. Also include a copy of the bylaws.

If this is a corporation or an unincorporated association that has not yet adopted bylaws, check here

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization, and that I have examined this application, including the accompanying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.

PLEASE SIGN HERE

<i>Michael W. Valerio</i> (Signature)	Michael W. Valerio (Type or print name and title or authority of signer)	3-17-09 (Date)
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For Paperwork Reduction Act Notice, see page 6 of the instructions.

<i>Karen K. Stewart</i> (Signature)	Karen K. Stewart (Type or print name and title or authority of signer)	Col. No. 12349K
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Part II. Activities and Operational Information (Must be completed by all applicants)

- 1 Provide a detailed narrative description of all the activities of the organization—past, present, and planned. Do not merely refer to or repeat the language in the organizational document. List each activity separately in the order of importance based on the relative time and other resources devoted to the activity. Indicate the percentage of time for each activity. Each description should include, as a minimum, the following: (a) a detailed description of the activity including its purpose and how each activity furthers your exempt purpose; (b) when the activity was or will be initiated; and (c) where and by whom the activity will be conducted.

AVAA

The Association of VA Audiologists (AVAA) was established in 2001 and is an organization whose purpose is to address the professional needs and concerns of audiologists within the Veterans Health Administration of the U.S. Department of Veterans Affairs (VA). AVAA's goal is to achieve and maintain the highest quality of patient care, education, training, and research by individual audiologists throughout VA. It is also the purpose of the AVAA to promote Audiology within and outside the VA at regional, state, and national levels, and to establish professional and working relationships with other related governmental and/or professional groups. 90% of the of AVAA's activities are related to planning and holding its annual meeting. The other 10% is devoted to administration. Since 2001, annual educational meetings, which provide updates on current issues facing VA Audiologists, have been held in conjunction with the American Academy of Audiology (AAA) annual conference. These meetings have provided members an opportunity to discuss issues facing VA Audiology and obtain Continuing Education Units (CEUs); which are required for professional certification/licensure.

-
- 2 List the organization's present and future sources of financial support, beginning with the largest source first.

AVAA receives annual unrestricted grants from hearing aid manufacturers to pay for the cost of the annual continuing education meetings. The other source of income, beginning in 2007, has been a registration fee for the annual educational meeting. For the years 2001 to 2006 income was 100% from Vendor Grants. For the years 2007 - 2008 income was 78% vendor grants, 22 % registration fee. For the fiscal year 2009 we plan to implement voluntary dues with membership.

Part II. Activities and Operational Information (continued)

3 Give the following information about the organization's governing body:

a Names, addresses, and titles of officers, directors, trustees, etc.	b Annual compensation
Colleen Noe, President, Audiology (126), Mountain Home TN 37684	0
Karen Stewart, Secretary -Treasurer, Audiology (112A) 2901 Montopolis Dr. , Austin TX 7	0
Charles Martinez, Past-President, 11469 Rose Ave, Los Angeles CA 90066	0
Michael Valerio, President-Elect	0

4 If the organization is the outgrowth or continuation of any form of predecessor, state the name of each predecessor, the period during which it was in existence, and the reasons for its termination. Submit copies of all papers by which any transfer of assets was effected.
N/A

5 If the applicant organization is now, or plans to be, connected in any way with any other organization, describe the other organization and explain the relationship (e.g., financial support on a continuing basis; shared facilities or employees; same officers, directors, or trustees).
N/A

6 If the organization has capital stock issued and outstanding, state: (1) class or classes of the stock; (2) number and par value of the shares; (3) consideration for which they were issued; and (4) if any dividends have been paid or whether your organization's creating instrument authorizes dividend payments on any class of capital stock.
N/A

7 State the qualifications necessary for membership in the organization; the classes of membership (with the number of members in each class); and the voting rights and privileges received. If any group or class of persons is required to join, describe the requirement and explain the relationship between those members and members who join voluntarily. Submit copies of any membership solicitation material. Attach sample copies of all types of membership certificates issued.

See attached By-laws for the Association

8 Explain how your organization's assets will be distributed on dissolution.
Given to our umbrella organization AFASLP

Part II. Activities and Operational Information (continued)

9 Has the organization made or does it plan to make any distribution of its property or surplus funds to shareholders or members? Yes No
 If "Yes," state the full details, including: (1) amounts or value; (2) source of funds or property distributed or to be distributed; and (3) basis of, and authority for, distribution or planned distribution.

10 Does, or will, any part of your organization's receipts represent payments for services performed or to be performed? . Yes No
 If "Yes," state in detail the amount received and the character of the services performed or to be performed.

11 Has the organization made, or does it plan to make, any payments to members or shareholders for services performed or to be performed? Yes No
 If "Yes," state in detail the amount paid, the character of the services, and to whom the payments have been, or will be, made.

12 Does the organization have any arrangement to provide insurance for members, their dependents, or others (including provisions for the payment of sick or death benefits, pensions, or annuities)? Yes No
 If "Yes," describe and explain the arrangement's eligibility rules and attach a sample copy of each plan document and each type of policy issued.

13 Is the organization under the supervisory jurisdiction of any public regulatory body, such as a social welfare agency, etc.? Yes No
 If "Yes," submit copies of all administrative opinions or court decisions regarding this supervision, as well as copies of applications or requests for the opinions or decisions.

14 Does the organization now lease or does it plan to lease any property? Yes No
 If "Yes," explain in detail. Include the amount of rent, a description of the property, and any relationship between the applicant organization and the other party. Also, attach a copy of any rental or lease agreement. (If the organization is a party, as a lessor, to multiple leases of rental real property under similar lease agreements, please attach a single representative copy of the leases.)

15 Has the organization spent or does it plan to spend any money attempting to influence the selection, nomination, election, or appointment of any person to any Federal, state, or local public office or to an office in a political organization? . . Yes No
 If "Yes," explain in detail and list the amounts spent or to be spent in each case.

16 Does the organization publish pamphlets, brochures, newsletters, journals, or similar printed material? Yes No
 If "Yes," attach a recent copy of each.

Part III. Financial Data (Must be completed by all applicants)

Complete the financial statements for the current year and for each of the 3 years immediately before it. If in existence less than 4 years, complete the statements for each year in existence. If in existence less than 1 year, also provide proposed budgets for the 2 years following the current year.

A. Statement of Revenue and Expenses

Revenue	(a) Current Tax Year	3 Prior Tax Years or Proposed Budget for Next 2 Years			(e) Total
	From 10-01-07 To 9-30-08	(b) 2009	(c) 2010	(d)	
1 Gross dues and assessments of members	470.00	1500.00	1650.00		
2 Gross contributions, gifts, etc.	17000.00	31000.00	34100.00		
3 Gross amounts derived from activities related to the organization's exempt purpose (attach schedule) (Include related cost of sales on line 9.)	5875.00	7850.00	8635.00		
4 Gross amounts from unrelated business activities (attach schedule)					
5 Gain from sale of assets, excluding inventory items (attach schedule)					
6 Investment income (see page 3 of the instructions)					
7 Other revenue (attach schedule).					
8 Total revenue (add lines 1 through 7)	23345.00	40350.00	44385.00		
Expenses					
9 Expenses attributable to activities related to the organization's exempt purposes.	18742.28	30000.00	33000.00		
10 Expenses attributable to unrelated business activities					
11 Contributions, gifts, grants, and similar amounts paid (attach schedule).					
12 Disbursements to or for the benefit of members (attach schedule)					
13 Compensation of officers, directors, and trustees (attach schedule)					
14 Other salaries and wages.					
15 Interest					
16 Occupancy					
17 Depreciation and depletion					
18 Other expenses (attach schedule)	954.00	750.00	825.00		
19 Total expenses (add lines 9 through 18)	19696.28	30750.00	33825.00		
20 Excess of revenue over expenses (line 8 minus line 19)	3648.72	9600.00	10560.00		

B. Balance Sheet (at the end of the period shown)

		Current Tax Year as of 9-30-08	
Assets			
1	Cash	1	9695.69
2	Accounts receivable, net	2	
3	Inventories	3	
4	Bonds and notes receivable (attach schedule)	4	
5	Corporate stocks (attach schedule).	5	
6	Mortgage loans (attach schedule)	6	
7	Other investments (attach schedule)	7	
8	Depreciable and depletable assets (attach schedule)	8	
9	Land	9	
10	Other assets (attach schedule)	10	
11	Total assets	11	9695.69
Liabilities			
12	Accounts payable	12	
13	Contributions, gifts, grants, etc., payable	13	
14	Mortgages and notes payable (attach schedule)	14	
15	Other liabilities (attach schedule)	15	
16	Total liabilities.	16	0
Fund Balances or Net Assets			
17	Total fund balances or net assets	17	9695.69
18	Total liabilities and fund balances or net assets (add line 16 and line 17)	18	9695.69

If there has been any substantial change in any aspect of the organization's financial activities since the end of the period shown above, check the box and attach a detailed explanation.

Part IV. Notice Requirements (Sections 501(c)(9) and 501(c)(17) Organizations Only)

1 Section 501(c)(9) and 501(c)(17) organizations:

Are you filing Form 1024 within 15 months from the end of the month in which the organization was created or formed as required by section 505(c)? Yes No

If "Yes," skip the rest of this Part.

If "No," answer question 2.

2 If you answer "No" to question 1, are you filing Form 1024 within 27 months from the end of the month in which the organization was created or formed? Yes No

If "Yes," your organization qualifies under Regulation section 301.9100-2 for an automatic 12-month extension of the 15-month filing requirement. Do not answer questions 3 and 4.

If "No," answer question 3.

3 If you answer "No" to question 2, does the organization wish to request an extension of time to apply under the "reasonable action and good faith" and the "no prejudice to the interest of the government" requirements of Regulations section 301.9100-3? Yes No

If "Yes," give the reasons for not filing this application within the 27-month period described in question 2. See Specific Instructions, Part IV, Line 3, page 4, before completing this item. Do not answer question 4.

If "No," answer question 4.

Through 2007 the Association of VA Audiologists (AVAA) filed taxes with our umbrella organization Association of Federal Audiologists and Speech Language Pathologists (AFASLP).

4 If you answer "No" to question 3, your organization's qualification as a section 501(c)(9) or 501(c)(17) organization can be recognized only from the date this application is filed. Therefore, does the organization want us to consider its application as a request for recognition of exemption as a section 501(c)(9) or 501(c)(17) organization from the date the application is received and not retroactively to the date the organization was created or formed? Yes No

ASSOCIATION OF VA AUDIOLOGISTS

BY-LAWS AND CONSTITUTION

Amended June 6, 2008

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ARTICLE I – NAME

The name of the organization is the ASSOCIATION OF VA AUDIOLOGISTS, hereafter referred to as the Association or the AVAA.

ARTICLE II – PURPOSE and GOALS

The purpose of the Association is to address the professional needs and concerns of audiologists within the Veterans Health Administration of the U.S. Department of Veterans Affairs (VA). The goal is to achieve and maintain the highest quality of patient care, services, training, and research by individual audiologists and the programs in which they are housed. It is also the purpose of the AVAA to promote Audiology within the VA and outside the VA at regional, state and national levels and to establish professional and working ties with other related governmental and/or professional groups.

ARTICLE III – MEMBERSHIP

The membership of the AVAA includes all audiologists who are employed by the VA at the time of adoption of these by-laws (charter members) and all audiologists who become employed by the VA at subsequent times. Membership in the organization assumes subscription to all tenets of the Codes of Ethics of the American Academy of Audiology and/or the American Speech-Language-Hearing Association as dictated by the licensing laws of the state in which licensure is held.

There are seven categories of members: **Member, Contributing Member, Associate Member, Adjunct Member, Affiliated Member, Honorary Member, and Emeritus Member.**

Member. Active membership is given to all audiologists employed by the VA who (1) hold a current, unrestricted license to practice audiology in a US State, Territory or the District of Columbia and/or (2) who have been evaluated and deemed qualified by a VA Audiology Professional Standards Board. Active members are entitled to vote, to hold office, and to participate in all business and other meetings of the AVAA. A person may remain an active member until such time (s)he ceases to be employed by VA.

Contributing Member. A contributing member is an active member who has submitted voluntary dues payment for the current fiscal year as defined in these by-laws. In addition to the rights and privileges afforded a Member, a Contributing Member is entitled to a reduced registration fee at the Annual Association meeting.

Associate Member. Associate membership is granted to any legally-appointed audiology student, trainee, or fellow who is not eligible for full Member status during terms of their appointments. Membership is given for purposes of education and information, but associate members cannot vote or hold office. Audiologists who leave

VA employment who are not eligible for Emeritus Member status may request associate membership, but may neither vote nor hold office.

Adjunct Member. Adjunct membership is granted, upon application, to Department of Veterans Affairs employees who are not audiologists, but are directly or indirectly involved in the provision of hearing healthcare or hearing instruments to Veterans. Membership is given for purposes of education and information, but adjunct members may neither vote nor hold office.

Affiliated Member. Affiliated membership is granted, upon application, to any manufacturers' representative serving on the Government services team of a hearing instrument manufacturer currently contractually authorized by the Denver Acquisition and Logistics Center to provide hearing instruments or services to the Department of Veterans Affairs. Membership is given for purposes of education and information, but affiliated members may neither vote nor hold office.

Honorary Member. Honorary membership is granted to persons who have distinguished themselves in promoting the purposes of the AVAA, or who have distinguished themselves in Audiology and/or related areas, and who are nominated for such membership by an active member. Such nominations are considered and acted on by the Executive Committee. Honorary members can participate in the activities of the AVAA, but they may neither vote nor hold office.

Emeritus Member. Individuals who were the AVAA members for at least three years can request emeritus status when they retire. Emeritus status can also be awarded for exemplary service to the profession. The Executive Committee grants such status to retirees and to others on nomination by the AVAA members. Emeritus members may neither vote nor hold office.

Applications for Adjunct, Affiliated or Emeritus membership status may be submitted in writing to the Executive Committee for consideration.

Actions leading to revocation of licensure or sanctions/probationary status of licensure may be grounds for revocation of the AVAA membership on consideration and decision of the Executive Committee.

ARTICLE IV – OFFICERS

The Officers of the Organization include a President, a President-Elect, a Past President and a Secretary/Treasurer. The Chair of the Field Advisory Council (FAC) and the Director of the National Program in Audiology and Speech Pathology will serve as ex-officio members of the Executive Committee. The officers of the AVAA shall perform the duties attached to their offices and such other duties as may be required of them by the membership and these by-laws.

The **President** will preside at all meetings of the AVAA and of the Executive Committee and is empowered to conduct or have conducted all ordinary and necessary business of the AVAA between meetings.

The **President-Elect** will act as understudy to the President to become acquainted with the business and operation of the AVAA in preparation for assuming the duties of the presidency. In the absence of the President, the President-Elect will assume the duties of the President. If the President, for any reason, cannot serve out a full term of office, the President-Elect will become President for the remainder of that term and also his/her regular term. In the event that the President-Elect also cannot serve out the full presidential term for any reason, the remaining officers shall cause an election for that office to take place.

The **Past-President** will chair the Nominations and Awards Committee and serve as consultant and advisor to the President and President-Elect.

The **Secretary-Treasurer** will take minutes of meetings, maintain the minutes, correspondence, and records of financial affairs of the AVAA and make disbursements as authorized by the Executive Committee. In the absence of both the President and the President-Elect, the Secretary/Treasurer will preside at all meetings and appoint a member as recorder. If, for any reason, the Secretary/Treasurer cannot serve a full term, the President, with the advice and consent of the Executive Committee, will appoint a member to fill the remainder of the term of office.

ARTICLE V – TERM OF OFFICE

The term of office of the President shall be one year, with the year before that served as President-Elect, and the year following that as Past-President. The President may not serve successive terms in this office.

The term of office of the Secretary/Treasurer is three years. The Secretary/Treasurer may serve no more than two successive terms in this office.

An individual may hold only one office at a given time in the AVAA.

All terms of office are concurrent with the Federal fiscal year (October 1-September 30).

ARTICLE VI – COMMITTEES

The Organization has three standing committees: the Executive Committee, which governs the affairs of the AVAA, the Nominations and Awards Committee, which oversees elections within the AVAA and administers awards determined by the AVAA and the Education Committee, which determines the educational content of the annual meeting and organizes and coordinates the occurrence of that meeting. In addition, special ad hoc committees may be established if the President, with the advice and consent of the Executive Committee, determines such need.

The Executive Committee will include the President, the President-Elect, the Past-President, the Secretary/Treasurer, two non-voting, ex-officio members, the Chair of the Field Advisory Council and the National Program Director. The Executive Committee may add additional non-voting members to its body to perform specified functions or duties of the AVAA, e.g., information dissemination, public relations, and others.

The Nominations and Awards Committee is chaired by the Past-President and includes four active members of the AVAA, appointed by the President, who are not members of the Executive Committee. The committee defines and administers all procedures for the nomination of candidates for the elective offices of the AVAA. These candidates arise from nominations from the AVAA members or from a slate of possible candidates generated by the Executive Committee. The Nominations and Awards Committee will solicit nominees for consideration for awards established by the Association from the membership. The Committee will present recommendations for award recipients to the Executive Committee for consideration and approval. Term of Committee membership is for one year, renewable for a second term.

The Education Committee is chaired by the President-Elect and includes at least four but no more than six active Members of the AVAA appointed by the President. The committee proposes topic areas, specific speakers and prepares the agenda for the annual meeting of the AVAA upon approval of the Executive Committee. The committee also organizes and coordinates the local arrangements for the meeting. Term of non-chair membership will be two years. Membership may be renewed for one additional term.

ARTICLE VII – FOCUS and SPECIAL INTEREST GROUPS

The formation of Special Interest Groups (SIGs) within the AVAA serves as a means to involve the membership in solving problems or exploring and monitoring topics of ongoing interest. Special Interest Groups (SIG) consider topics and developments of long-term interest to subsets of the AVAA membership, and receive official approval from the Executive Committee. To be recognized as an official undertaking of the AVAA, members interested in forming an SIG should petition the Executive Committee by furnishing the topic area, rationale, and proposed membership of the SIG. The Executive Committee can dissolve any group for cause or because the assigned task is completed. SIGs will furnish status reports to the Executive Committee on request.

Individuals who are not members of the AVAA may be affiliate members of a SIG when expertise and interest so dictate. Affiliate members may not comprise more the 49% of total membership, may not vote in matters concerning SIG recommendations, nor chair the SIG. SIGs will be governed in a manner determined by Executive Committee approval.

Problem focused work groups and committees will address issues requiring relatively short resolution periods of less than a year. Impetus to form such groups can come from the membership or the Executive Committee. Work group Chairs and specific charges to

the groups will be made by the Executive Committee. Membership will include at least four members of the AVAA. They will submit progress reports as requested and a final report by or prior to the designated deadline.

ARTICLE VIII - DISSEMINATION OF INFORMATION

No actions shall be taken or made public in the name of the AVAA or implying AVAA concurrence or involvement without the express written approval of the Executive Committee (including the National Program Director for Audiology and Speech Pathology). One or more members of the committee may refer appropriate matters to membership for a vote.

ARTICLE IX – ELECTIONS

Annually, the Nominations and Awards Committee, chaired by the Past President, will inform the membership of the offices to be filled during that year and solicit nominations from members for designated positions. Each nomination will be made by one active member of the AVAA and seconded by another active member. Potential candidates may self-nominate, but required seconding by two active members of the AVAA. The nominee will indicate to the Chair of the Nominations Committee their ability and willingness to serve for the term of office. Persons with valid nominations will be placed on the ballot for consideration. The Nominations and Awards Committee shall submit a ballot containing at least two candidates for each position to the membership via electronic ballot. The ballots will be returned to the Chair of the Nominations Committee for tallying. The voting period will be 30 calendar days from the date of the announcement. The ballots will be counted and their authenticity checked by the Nominations and Awards Committee and an independent person. The results will be announced on or around July 1, three months prior to onset of the term of office. Rules and regulations governing the election process will be established by the Nominations and Awards Committee and furnished to each member one month in advance of the onset of the election cycle.

The Nominations and Awards Committee will also be responsible for soliciting nominations for special awards, for making recommendations for such awards to the Executive Committee, and for presenting such awards.

ARTICLE X – MEETINGS

Meetings of the AVAA will be held annually unless rescinded and amended by vote of the membership. The place, date, and occasion of meetings will be considered by the Executive Committee and a proposal made to the membership when and as needed for consideration.

ARTICLE XI – FINANCIAL SUPPORT FOR AVAA

Financial support for the organization such as dues, unrestricted contributions, and other financial considerations will be discussed by the Executive Committee of the AVAA on an annual or as-needed basis and recommended to the general membership for consideration. For fiscal and other purposes, the AVAA year will coincide with the Federal fiscal year, i.e., October 1 – September 30.

Voluntary payment of dues will be solicited from the membership two months prior to the beginning of the Association's fiscal year. Dues payments received will be deposited in the AVAA accounts to be utilized for the provision of educational activities for the membership. The amount of the voluntary dues will be established by the Executive Committee.

ARTICLE XII – AMENDMENTS

Motions to adopt, amend, or repeal bylaws bearing the signatures of at least ten (10) active members of the AVAA and/or a majority of the Executive Committee shall be submitted for publication to the membership. Active members of the AVAA shall be allowed thirty days to return their votes on such motions. A three/fifths majority of members voting on the item(s) in question is required to adopt, amend, or repeal by-laws.

The adoption, amendment, or repeal of a by-law shall take effect immediately upon its passage.

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Internal Revenue Service
Director, EO Rulings & Agreements
P.O. Box 2508
Cincinnati, OH 45201

Department of the Treasury

Date: March 31, 2009

ASSOCIATION OF VA AUDIOLOGISTS
C/O KAREN K STEWART
2901 MONTOPOLIS DR AUDIOLOGY 112A
ASOPC
AUSTIN, TX 78741

Employer Identification Number:
80-0273514
Document Locator Number:
17053-086-06200-9
Toll Free Number: 877-829-5500
Application Form: 1024
User Fee Paid: \$750.00

Acknowledgement of your application

We received your application for exemption from federal income tax. When communicating with us, please refer to the employer identification number and document locator number shown above.

When can you expect to hear from us about your application?

Your application was entered into our computer system and has been sent for initial review. Applications are initially separated into three groups: (1) those that can be processed immediately based on information submitted, (2) those that need minor additional information to be resolved, and (3) those that require additional development.

If your application falls in the first or second group, you will receive your exemption letter or a request for additional information, via phone, fax, or letter, within approximately 60 days of the date the application was submitted.

If your application falls within the third group, you will be contacted when your application has been assigned to an Exempt Organizations specialist. We assign applications in the order we receive them. If, after additional development, we conclude that you qualify for exemption, we will send you a letter stating that you are exempt from federal income tax. If we conclude that you do not qualify for exemption, we will send you a letter explaining why we believe you do not qualify and will include a complete explanation of your appeal rights.

The IRS does not issue "tax exempt numbers" or "tax exempt certificates" for state or local sales or income taxes. If you need exemption from these taxes, contact your state or local tax offices.

Where can you learn more about the status of your application?

Unfortunately, we are experiencing delays in working applications that require further development. Please click on the **Where Is My Exemption Application?** link found at www.irs.gov/eo for the dates of cases currently being assigned.